



Consumer Information Notice

All institutions that participate in the federal aid programs are required to notify enrolled students regarding consumer information that is available to them. This notice is intended to outline consumer information that you have the right to request and review. The following information is available online or hard copy as noted in each section. Additionally, you have the right to request this information in writing by contacting the Campus Director or designee during regular business hours.

This notice includes the following information topics:

- *Rights Under Family Education Rights and Privacy Act (FERPA)*
- *Campus Safety Information*
- *Drug and Alcohol Abuse Prevention Program*
- *Student Completion Rate*
- *Dissemination of Institutional and Financial Assistance Information*
- *Available Financial Assistance Information*
- *Cost of Attendance*
- *Requirements for Officially Withdrawing from the College*
- *Applicable Refund Policies*
- *Academic Program and Instructional Facilities Information*
- *Entities that Accredit, License and approve the College*
- *Services for Disabled Students*
- *FFEL Deferments*

Rights Under Family Education Rights and Privacy Act (FERPA)

Southwest Institute of the Healing Arts maintains compliance with the Family Education Rights and Privacy Act (FERPA) of 1974 (amended in January 1975 and appearing in its final form in July 1976). The Privacy Act defines requirements, which are designed to protect the privacy of the students concerning their records maintained by the College. The information pertaining to a student's records shall not be released to a third party without written authorization of the students, judicial order, or a lawfully issued subpoena. Education records are all records the college maintains regarding a student.

You may review the detailed information regarding our FERPA policy in the SWIHA Catalog by requesting a hard copy or by accessing www.swiha.edu

Campus Safety Information

Campus Safety Policies and Campus Crime Statistics are published in the SWIHA Campus Safety Report. SWIHA's Campus Safety Policies cover issues concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other related matters. The Campus Crime Statistics cover crimes reported to the College that occurred on campus, in certain off-campus buildings or property owned or controlled by the College, and on public property within or immediately adjacent to and accessible from the campus, over the previous three years.

You may review the policies and statistics regarding Campus Safety at www.swiha.edu or by contacting the Owner/Director.

Drug and Alcohol Abuse Prevention Program

Drug and alcohol abuse affects the workplace as well as our homes, our schools, and our community. The U.S. Department of Education requires colleges to implement a drug prevention and awareness program for their students and employees. The consumption of alcohol or drugs while attending class or meeting with campus personnel is prohibited and maybe subject to disciplinary action.

All drug and alcohol abuse policies, prevention and referrals can be obtained by accessing the following: www.swiha.edu

Student Completion Rate

The College is required to publish its student completion rates on all programs. These rates represent the percentage of a given cohort of certificate or degree seeking undergraduate students who graduate from the College. The College calculates the student completion rate annually. You may review the latest student completion rate in the Student Right to Know section at www.swiha.edu

Dissemination of Institutional and Financial Assistance Information

Information about our college and financial assistance at the College is available from the Campus Financial Aid Office or Enrollment Department during regular business hours.

Available Financial Assistance

SWIHA participates in the Federal Financial Aid Programs, including the Federal Stafford Student Loans, the Federal PLUS Loan, the Federal Pell Grant, and the Federal Supplemental Education Opportunity Grant. Depending on the program, student eligibility may be need based or non-need based. In order to qualify and maintain eligibility for the program, the student must apply for financial aid, consistent with the published requirements for the aid program, and adhere to the College Policies and regulations governing each program. Student receiving federal loans and grants have

varying rights and responsibilities. These rights and responsibilities include the ability to appeal financial aid decisions, the requirement to maintain satisfactory academic progress, and the obligation to repay any loan funds received consistent with the terms of the loans.

You may review the detailed information regarding available assistance, terms and requirements of the programs, eligibility criteria, and rights and responsibilities, in the school's catalog or on the website at www.swiha.edu

Cost of Attendance

The college establishes standard student budgets as a basis for awarding federal student financial aid funds. These budgets are not intended to represent exact living expenses that will be incurred, but represent average expenses. The cost of attendance (COA) includes average living expenses and established book and supplies, tuition and fee charges. The average monthly living expenses estimates used in the federal cost of attendance are as follows:

- Room and Board \$763.00 per month
- Personal Expenses \$226.00 per month
- Transportation \$193.00 per month

In addition to the above expenses, the COA includes an estimated monthly tuition cost based on your chosen program of study. Contact the campus for detailed information regarding tuition expense.

Requirements for Officially Withdrawing from the College

Students who find it necessary to interrupt their attendance by withdrawing from the College can complete the official withdrawal process by contacting the Student Service Department at the campus. The Change of Status Form will assist the College in completing the withdrawal process timely.

Applicable Refund Policies

The College Refund Policies are in accordance with state and accrediting bodies applicable laws and regulations. The tuition refund policy generally applies to students who are withdrawn from the school.

A review of detailed information regarding tuition refund policies in the "Refund Policy" Section of the SWIHA Catalog or on the back of the enrollment agreement.

The College follows the Federal Return of Title IV Funds provisions for federal aid recipients. Under these provisions, when a recipient of Federal Student Financial Aid Funds (FSA) withdraws from the College, the College must determine the amount of FSA funds earned as of the student's last day of attendance. If the total amount of funds earned is less than the amount disbursed, funds will be returned to the appropriate FSA

Programs. If the total amount of FSA funds earned is greater than the total amount of funds disbursed, the difference between these amounts may be treated as a post-withdrawal disbursement.

A review of detailed information regarding the FSA return provision is in the SWIHA Catalog or on the back of the enrollment agreement.

Academic Program and Instructional Facilities Information

Academic program offerings and instructional facilities information may be reviewed by accessing the SWIHA Catalog, the SWIHA quarterly Calendar, and published on the SWIHA Website at www.swiha.edu. SWIHA offers Associate of Occupational Studies Degree programs in Mind Body Transformational Psychology and Holistic Health Care; Diploma programs in Massage Therapy, Asian Bodywork, Western Herbalism, and Yoga Teacher Training; and Vocational Certificates in Hypnotherapy and Holistic Nutrition Educator.

Entities that Accredit, License, or approve the College

The College is reviewed and approved by several federal, state, and private agencies. These approvals include the following:

The College is accredited by the Accrediting Council for Continuing Education & Training (ACCET) In addition, the College is licensed by the Arizona State Board of Private Postsecondary Education, and approved by the U.S. Department of Education. You may obtain a copy of the College's accreditation and/or licensing documents, or information on how to contact any of the agencies that regulate the College in the College Catalog or from campus personnel.

Services for Disabled Students

The College fulfills their requirements under the Americans with Disabilities Act of 1990 and the Rehabilitation Act of 1973, prohibiting discrimination on the basis of a disability and requiring the College to provide reasonable accommodations to qualified disabled students in all college programs and activities. Students have the responsibility to both self-disclose and request accommodation through the campus Director or Director of Education.

FFEL Deferments

Students who are currently enrolled in an eligible program at the College may be eligible to have their current and prior federal loan payments deferred. The College submits semi-monthly enrollment data electronically to the National Student Loan Database as required by the Department of Education. This electronically reported student status data is required by lenders to make appropriate deferment decisions.

In addition to in-school deferments, students may be eligible for loan deferments based on periods of volunteer service or service in the Peace Corps. Borrowers must formally request a deferment through the procedures established by the holder of their loan(s). You may review additional information regarding deferments in the "Financial Aid" section of the school's catalog.